



e-Essentials: EC Knowledge and Assessment

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Please note: Checklists may be used in any order. We suggest beginning with the two devoted to Safety unless the Holiday Decorations subject is more timely. The tab numbers are for those wishing to save copies in a loose-leaf binder with numbered dividers. Please read the Word documents shown in Section 1 before modifying the Checklists for your organization.

You will find it easy to personalize the Checklists and Application Notes for your organization. To aid this effort we have often used red type for information that frequently varies among facilities.

- Introduction to e-Essentials: EC Knowledge and Assessment..... 1
 - The purpose
 - Tips for using the checklists
- Formatting Checklists..... 1
 - To help you edit/modify the checklist
- Staff Knowledge and Assessment Record..... 1
- Safety, Part I General Safety Checklist and Application Note 2
- Safety, Part II Ergonomics and General Safety Checklist 3
- Security Checklist and Application Note 4
- Hazardous Materials and Wastes Checklist and Application Note 5
- Fire Safety Checklist and Application Note 6
 - with Area-Specific Supplement
- ILSM (Interim Life Safety) Checklist and Application Note 7
 - for use in areas affected by ILSM
- Emergency Preparedness Checklist and Application Note 8
- Medical Equipment Checklist and Application Note 9
- Utility Systems Checklist and Application Note 10
- Patient Safety Checklist and Application Note 11
 - with Patient Falls Supplement
- Sentinel Events Checklist and Application Note 12
- Building and Equipment Maintenance Checklist and Application Note 13
- Holiday Decorations Checklist (for the October - December timeframe) and Application Note 14
 - with supplement addressing specific hazards found at home and work

